



HealthSource of Ohio is seeking to hire a Triage Medical Support team member who is passionate about providing quality healthcare to our patients and communities. We are looking for Friendly, Accessible, Credible individuals to join a great team.

Responsibilities:

- Collaborates with Practice Manager & Care Management Director
- Promptly answers, screens, and processes medical service requests and telephone inquiries with strict adherence to confidentiality agreements and policies and procedures delivering the HSO brand promise of putting the patient at the center of all we do.
- Triage clinical patient inquiries received in the medical office to maximize accuracy of communication with patients, documentation of communication in patient medical record and required clinical follow up.
- Provides education to patients and patients' families. Works with the physician to select appropriate educational materials, strives to improve the well-being of patients and promote better health management through education.

Qualifications:

- LPN – Valid Ohio License required or
- MA – Completion of an MA program required. CMA/RMA preferred
- 2-3 years' experience required
- Family practice & medical office experience preferred
- Triage experience preferred

HealthSource of Ohio is an Equal Opportunity/Affirmative Action Employer:
Minority/Female/Disabled/Veteran

	N/A	0-25%	26-75%	76-100%	Avg. lbs.
Lift/Carry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	40
Push/Pull	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reach Overhead	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Climb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Squat/Bend/Kneel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Stand	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Walk/Move About	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	